

Bentley Middle School – Burton, Michigan
Title I School-Wide *Parent Involvement Policy*

Our Mission:

The mission of the Bentley Middle School is to address the needs of each child, both socially and academically, to ensure their personal growth. We will partner with stakeholders to instill a strong commitment to citizenship and pride in self and community.

Our Belief Statements are:

1. We believe our students should leave us knowing how to be a productive, contributing member of society.
2. We believe in a safe and compassionate learning environment.
3. We believe that student learning is the chief priority of our district.
4. We believe continuous learning promotes life-long learners.
5. We believe all students can be high achievers.
6. We believe that failure is not an option.
7. We believe the school can have a big impact on families' lives.
8. We believe students will rise to expectations.

Part I-Policy Involvement

The Bentley Middle School Title I School-Wide Parent Involvement Policy was created as a collaborative effort between parents and staff. Parents played a key role in the development of this policy, and we will continue to utilize their feedback and suggestions in order to update and improve our School-Wide Title I Program. It will be posted on our website and a hard copy will be available in the building office.

1118(b)

Convene on annual meeting: 1118(c) (1)

Bentley Middle School will ensure the involvement of all parents by offering the following activities:

- Hold an Orientation night in late August to define Title I programming that helps students be successful
- Hold an annual Curriculum Night during the first month of school.
- One of the purposes of Curriculum Night is to share the School-Wide Plan, review the School Parent Involvement Policy, and to explain our Title 1 program and how parents can be involved to help their child experience success in parent friendly language.
- Parents will be notified of the meeting before school starts through US mail, synervoice, facebook and our website, informing them of their child's schedule and the time to come for the Curriculum Night Meeting.

Offer flexible meeting times and varied activities designed to support and encourage the involvement of all parents: 1118(c) (2)

Bentley Middle School will ensure the involvement of all parents by offering the following activities:

- Curriculum Night (childcare provided)
The time is scheduled in the evening to accommodate parent schedules.
- "Paws"-itive parent meetings will garner feedback on relevant issue parents and students are facing.
- Staffings with counselors and staff to discuss specific student issues
These meetings are scheduled at parent's convenience.
- Parent/Teacher Conferences (fall and spring)
- Scholastic Book Fair

The book fair is open to students the week of conferences, and open to parents and students during the Fall Conference times

- Transition Meetings(5th and 8th grade) students

These meetings are scheduled with parent input.

- IEPs

The meeting times are scheduled with parent input.

- Spring time meeting – Year-End Review of programming to be held in May or June.

A self-assessment will be conducted on academic offerings and their effectiveness.

Involve parents, in an organized, on-going, and timely way, in the planning review, and improvement of programs under this part (Title I) including the planning review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan. 1118(c)(3)

- Literacy Night

The time is scheduled in the evening to accommodate parent schedules.

- Bulldog days in the summer (orientation style prior to the beginning of the school)

This day is open for six hours for students and parents to get schedules, pictures, lockers, and schedules.

- Literacy Night (Math and ELA)

This is planned within the first marking period of school.

- Parent Meetings (“Paws”-itive parents)
- Parent/Teacher Conferences (fall and spring)
- Email/Phone Calls/Websites
- Parent Web
- Meetings to read State Assessment reports
- Mid-year Title I meeting to monitor if plan is working

Provide parents of participating (Title I) children timely information. 1118 (c) (4) (a)

- All parents of students participating in Title I programing will receive notification in writing in the first month of school.
- Parents will be informed through the districts communication plan of students successes and challenges, via email, phone, website, conferences, progress reports, ParentVue, and bulldog cards.

Provide parents of participating (Title I) children a description and explanation of the curriculum in the use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. 1118(c) (4)(b)

- All parents of student participating in Title I programming will receive a written explanation of the curriculum, proficiency levels, and the assessment in the first month of school. This will be given in a pamphlet and on-line.

Provide parents of participating children opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible: 1118 (c) (4) (C)

- Suggestion Box with incentives for recommendations that are implemented
- Parent Roundtable Meetings
- Parent Survey (fall and spring conferences)
- Flexible meeting times
- Meeting Minutes/Info posted to website
- IEP Meetings

- Staffings
- Change of Level/Transition Meetings

Ensure that if the schoolwide program plan under Section 1114(b)(2) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. 1118 (c) (5)

- The plan will be rolled out through orientation days, website, and a curriculum night. An open comment period will be available for all parents. Should any comments arise they will be submitted.

Part II-Share Responsibilities for High Student Academic Achievement

Jointly develop a compact that outlines how the entire school staff, parents and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high Standards: 1118 (d) (1)

- Parent and staff representatives met to review and revise the parent compact.
- Extra bullets to personalize compact
- Draft compact and seek feedback from all stakeholders
- Mid-year review of compact
- Make available to parents during curriculum nights, conferences, mailings, and Title I annual meeting

Include a schedule for parent-teacher conferences, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement: 1118 (d) (2) (A)

- The compact will be introduced at Curriculum Night
- Compact discussed individually during conferences
- Compact given out at report card table
- Surveys available online and at conferences for more participation
- Opportunities to share effective parent involvement strategies. Staff will be encouraged to share articles and research that focus on parent involvement.
- New teacher academy has ELL training on how to reach out to these families and provide communication in various languages.

Provide frequent reports to parents on their children's progress. 1118(d) 2 (B)

- Parents are informed of student's grades through Bulldog cards weekly, ParentVue weekly, Progress report twice a quarter.

Afford parents, of children receiving Title I services, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.

- Parents are always welcomed into the building. Parents are notified repeatedly in writing through newsletters.

Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the state's academic content standards and state student academic achievement standards, state and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children. 1118 (e) (1)

- “Paws”-itive parent meeting in the fall. Parents will be informed of curriculum and assessments.
- Student’s progress can be monitored through ParentVue and Bulldog cards.

Shall provide materials and training to help parents to work with their children to improve their children’s achievement such as literacy training and using technology, as appropriate, to foster parental involvement. 1118 (e) (2)

- “Paws”-itive parent meeting in the fall. Parents will be informed of literacy and technology strategies to help their child.

Shall, with assistance of parents, educate teachers, pupil services personnel, principals, and other staff in the value and utility of parents’ contributions. Educators should also receive in ways to reach out to parents to communicate with them; to work with them as equal partners; to implement and coordinate parent programs; and to build ties between parents and school. 1118 (e) (3)

- Communication plan involving phone calls, updating digital gradebook in ParentVue, and providing feedback through Bulldog cards.

Coordinate parent involvement activities with other programs: 1118 (e) (4)

Bentley Middle School will work to coordinate programs to ensure success for all:

- Parent Roundtable Meetings
- ELL Student and Family Outreach
- Transition Nights (5th and 8th grades)
- Literacy Night
- Staffing with counselors and social worker for information regarding outside counseling (CARE) using the STEP (Systematic Training for Effective Parenting) program, Genesee Health System crisis counseling to students, summer school, tutoring, etc.
- Special Education transition and IEP meetings
- Superintendent Drop Out Challenge

Inform parents of school and parent programs in a timely and practical format in a language they can understand: 1118 (e) (5)

To ensure that all parents are informed in a timely and user-friendly manner, Bentley Middle School will provide:

- Compact in multiple languages
- Email and newsletter in clean language avoiding jargon
- EL language translation services available
- There are various formats for parents to receive information including technology, phone calls, conferences, etc.

Provide support for parental involvement at their request: 1118 (e) (14)

Bentley Middle School will make every effort to support our parents and make sure their needs are met:

- Remove barriers so all parents can attend activities
- Possibility of childcare, meals, and transportation
- Flexible/alternating meeting times
- Easy forms of communication with the building principal

Part III-Accessibility

Parent involvement activities accessible to all parents, including those with disabilities and parents who use English as their 2nd language: 1118 (f)

Bentley Middle School will provide:

- Flexible Meeting Schedule
- Handicapped Accessible Facilities
- Homes Visits when necessary
- Phone Conferences
- School Newsletter/District Information written in clean language and/or multiple languages
- Use of classrooms with Phonic Ear and Video Projection for parent meetings
- Transportation if needed
- Collaboration with Community Agencies
- ELL coordinator to coordinate language translation services